## **NOTICE**

Ref No: PCIU/REG 23 10/17 01

Date: October 17, 2023

To: All Concerned

Subject: Holidays for Durgapuja

- 1. This is to notify that Port City International University will remain closed from October 22, 2023 (Sunday) to October 25, 2023 (Wednesday) on the occasion of Durgapuja.
- 2. Admission Office, Accounts Office and Registrar's Office will function with limited staff except on October 24, 2023. In this regard, all concerned heads are requested to take necessary action.
- 3. All departmental chairmen and section heads are requested not to leave the station as it may be required for any emergency.
- 4. Senior Security & Protocol In-charge are requested to ensure the security of the university with proper plan.
- 5. The campus supervisor will take appropriate action regarding the cleanliness of the university.

Registrar

Port City International University

