



NOTICE

Ref No: PCIU/REG 25 06/14 01 (205)

Date: June 14, 2025

To: All concerned

From: Office of the Registrar

Subject: Registration of Incomplete/Improvement Course(s) of Final Term Examination of Spring 2025 Semester.

01. This is for the information of all concerned that students of all programs will be allowed to do registration of incomplete/improvement course(s) of Final term Examination of Spring 2025 Semester through **online** or **in campus** from June 14 to 17, 2025 from 10am-04.00pm.
02. Students whose repeat/improvement/incomplete Course(s) are overlapping in the Final Term Examination of Spring 2025 Semester can appear in the Examination on July 07 & 08, 2025 after duly registration as per the exam schedule and the PCIU rules.
03. For online registration, please visit www.portcity.edu.bd and click on **Online Registration** from **Academic** menu or click on **Online Registration** from **Quick Links**.

For any help regarding course registration and other administrative issues please feel free to contact from 10.00am-04.00pm:

Sl	Name	Designation	Assigned Program	Contact
1.	Mr. Abdul Khalek	Deputy Registrar	CSE, MCSE BTE,EEE,CEN. JRN & MJR	01916974387 abdulkhalekkhusbo@gmail.com
2.	Mosammat Mahbuba Akter Chy	Assistant Registrar	BBA,MBA,BFT LLB, LMF, ENG & ENF	01983370623 mahbubaakter@portcity.edu.bd

Zafar

14.06.2025

Zafar Shadeq Chowdhury
Deputy Registrar (Academic)

