Ref No: PCIU/REG 22 11/02 01 (318) Date: November 02, 2022

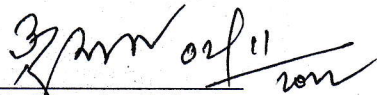**To: All concerned**

From: Office of the Registrar

Subject: **Registration for Spring 2023 Trimester.**

This is for the information of all concerned that

1. Course registration of the students of all programs for Spring-2023 trimester will begin on November 07, 2022 (Monday) as per the following schedule:
   a) Online registration: November 07-14, 2022
   b) Students who cannot register through online will be able to complete the course registration at Registrar's Office of the university from November 07-14, 2022 from 10:00am to 4:00pm.
2. Students are requested to pay the dues (if any) before completion of course registration.
3. All foreign students are advised to complete their course registration for Spring 2023 at Registrar's Office of the university from November 07-14, 2022 from 10:00am to 04:00pm with proper documents.
4. For online registration, please visit www.portcity.edu.bd and click **Online Registration** from **Academic** menu or click **Online Registration** from **Quick Links**.
5. No registration will be done after the above mentioned date at any circumstances.

For any help regarding course registration and other administrative issues please feel free to contact from 10:00am-04:00pm:

Sl	Name	Designation	Assigned Program	Contact
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Md. Obaydur Rahman
Registrar