



NOTICE

Ref No: PCIU/REG 25 11/03 01 (469)

Date: November 03, 2025

To: All concerned

From: Office of the Registrar

Subject: **Registration for Spring-2026 Semester**

This is for the information of all concerned that

1. Course registration of the students of all programs for Spring-2026 Semester will begin on November 06, 2025 (Thursday) as per the following schedule:
 - a) Online registration: November 06-15, 2025
 - b) Students who cannot register through online will be able to complete the course registration at Registrar's Office of the university from November 06-15, 2025 from 10:00am to 4:00pm.
2. Students are requested to pay the dues (if any) before completion of course registration.
3. For online registration, please visit www.portcity.edu.bd and click **Online Registration** from **Academic** menu or click **Online Registration** from **Quick Links**.
4. No registration will be done after the above mentioned date at any circumstances.

For any help regarding course registration and other administrative issues please feel free to contact from 10:00am-04:00pm:

	Name	Designation	Assigned Program	Contact
1.	Mr. Abdul Khalek	Deputy Registrar	CSE, MCSE BTE,EEE & CEN.	01916974387 abdukhalekkhusbo@gmail.com
2.	Mosammat Mahbuba Akter Chy	Assistant Registrar	BBA,MBA,BFT LLB, LMF,	01983370623 mahbubaakter@portcity.edu.bd
3.	Mr. Oahidul Hossen Jehan	Junior Executive	JRN, MJR, ENG & ENF	01806247144 oahidulhossen@gmail.com

Zafar
03.11.2025

Zafar Shadeq Chowdhury
Deputy Registrar (Academic)



Recd
31/10/2025