



## NOTICE

Ref No: PCIU/REG 26 01/03 01 (02)

Date: January 03, 2026

**To: All concerned**

From: Office of the Registrar

**Subject: Registration of Incomplete/Improvement Course(s) of Final Examination of Fall 2025 Trimester.**

01. This is for the information of all concerned that students of all programs will be allowed to do registration of incomplete/improvement course(s) of Final Examination of Fall 2025 Trimester through **online** or **in campus** from January 03 to 06, 2026 from 10:00am-04:00pm.
02. Students whose repeat/improvement/incomplete Course(s) are overlapping in the Final Examination of Fall 2025 Trimester can appear in the Examination on January 15 & 16, 2026 after duly registration as per the exam schedule and the PCIU rules.
03. For online registration, please visit [www.portcity.edu.bd](http://www.portcity.edu.bd) and click on **Online Registration** from **Academic** menu or click on **Online Registration** from **Quick Links**.

For any help regarding course registration and other administrative issues please feel free to contact from 10.00am-04.00pm:

Sl	Name	Designation	Assigned Program	Contact
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*Zafar*  
03.01.2026

Zafar Shadeg Chowdhury  
Deputy Registrar (Academic)



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