



## NOTICE

Ref No: PCIU/REG 26 01/03 01 (02)

Date: January 03, 2026

To: All concerned

From: Office of the Registrar

Subject: Registration of Incomplete/Improvement Course(s) of Final Examination of Fall 2025 Trimester.

01. This is for the information of all concerned that students of all programs will be allowed to do registration of incomplete/improvement course(s) of Final Examination of Fall 2025 Trimester through **online** or **in campus** from January 03 to 06, 2026 from 10:00am-04:00pm.
02. Students whose repeat/improvement/incomplete Course(s) are overlapping in the Final Examination of Fall 2025 Trimester can appear in the Examination on January 15 & 16, 2026 after duly registration as per the exam schedule and the PCIU rules.
03. For online registration, please visit [www.portcity.edu.bd](http://www.portcity.edu.bd) and click on **Online Registration** from Academic menu or click on **Online Registration** from **Quick Links**.

For any help regarding course registration and other administrative issues please feel free to contact from 10.00am-04.00pm:

Sl	Name	Designation	Assigned Program	Contact
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*Zafar*  
03.01.2026  
Zafar Shadeq Chowdhury  
Deputy Registrar (Academic)

